



Information about financial arrangements & dental insurance

We are committed to providing you with the best possible care. If you have dental insurance, we are anxious to help you to receive maximum benefits. In order to achieve these goals, we need your cooperation and understanding of our payment policies.

Payment for services is due at the time services are rendered, unless payment arrangements have been approved in advance by our office manager.

There will be a minimal fee of \$35.00 for returned checks and missed appointments without 24 hour notice of cancellation.

You must realize that:

- 1. Your insurance company is a contract between you and your insurance company. We are not a party to that contract unless we participate with your plan. If we do not participate with your plan, it does not mean your exam is not a covered service. It means that after paying for your visit, you will be given a receipt to submit to your insurance or have our office submit it for you. If your plan covers the visit, you will be directly reimbursed from the insurance company.*
- 2. Not all services are a covered benefit. Some insurance companies arbitrarily select certain services that they will not pay for. You are responsible for non-covered or denied.*
- 3. Since some insurance companies only approve and pay a portion of our fees, we must emphasize that as dental care providers, our relationship is with you and not your insurance company. All charges are your responsibility and are payable when services are rendered. We realize that temporary financial problems may affect payment, we ask that you contact us promptly for assistance in the management of your account.*

If you have any questions about the above information, please do not hesitate to ask us. We are here to help.

I have read the above and agree with contents. X _____